



**Minutes of the Annual STARKS Town Meeting
March 7 and 8, 2025**

Article #1

To choose a moderator over said meeting.

Barbara Vischer was elected with three written votes.

Denis Culley was appointed Deputy Moderator

Article #2

To choose by Australian ballot all Town Officers for the current year.

Selectman, 3-year term

Byrne Wright 31

William Pressey 5

Ken McCachan 1

Blank 1

Assessor, 3-year term

Maryanne Gawlinski 38

Blank 0

Clerk, 3-year term

Jennifer Zweig Hebert 38

Blank 0

Denis Culley called for a motion for the attendees to adopt the Maine Moderator's Manual to guide the Business portion of the meeting.

Moved and seconded. **Passed**

Article #3

To elect five **Budget Committee** members from the floor.

Article moved and seconded to nominate: **Danyel Clark, Paul Frederic, Ken Lust, Kevin McGillicuddy, and Charlene Pressey.**

Since there were 5 nominees and 5 seats on the Budget Committee the Town Clerk voted and declared the nominees will become members of the Committee.

Article 4

Shall an ordinance entitled ***"Amendments to the Site Plan Review Ordinance for the Town of Starks"*** be enacted?

Moved and seconded. **Passed**

Article 5

Shall an ordinance entitled ***"Amendments to the Board of Appeals Ordinance for the Town of Starks"*** be enacted?

Moved and seconded. **Passed**

Article 6

Shall an ordinance entitled ***"Amendments to the Wireless Communications Facilities Ordinance for the Town of Starks"*** be enacted?

Moved and seconded. **Passed**

Article #7

A. To see if the Town will authorize the Select Board to spend an amount not to exceed **3/12 of the annual budget** in each budget category of the 2025 annual budget during the period from January 1st, 2026 to the 2026 Annual Town Meeting.

Moved and seconded. **Passed**

B. To see if the Town will vote to make **taxes due** and payable on the date of commitment. And to begin charging interest on taxes sixty days after the date of commitment at a rate of **8%** annually.

Motion made to **amend** the article to read:

To see if the Town will vote to make **taxes due** and payable on the date of commitment. And to begin charging interest on taxes sixty days after the date of commitment at a rate of **5%** annually

Amendment moved and seconded. **Failed**

Original Article moved and seconded. **Passed**

NOTE: The Clerk acknowledges that: The State Treasurer has established 7.5% as the maximum interest rate that municipalities may charge for delinquent property taxes committed during calendar year 2025. Starks will abide by the State determination. This was an oversight when the warrant was prepared.

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- C. To see if the Town will vote to authorize the Select Board to apply for a **Tax Anticipation Note**, if needed, to pay current expenses and to pay any interest and costs from overlay.

Moved and seconded. **Passed**

- D. To see if the Town will vote to authorize the Select Board to pay **abatements** from overlay.

Moved and seconded. **Passed**

- E. To see if the Town in accordance with 36 M.R.S. § 506-A will vote that if a taxpayer pays an amount in excess of their final assessment it shall be refunded in the amount of the overpayment.

Moved and seconded. **Passed**

- F. To see if the Town in accordance with 36 M.R.S. § 506 will authorize the Tax Collector and Treasurer to accept prepayment of taxes not yet committed and pay no interest thereon.

Moved and seconded. **Passed**

- G. To see if the Town will authorize the Select Board, on behalf of the Town, to **sell and dispose** of any real-estate acquired by the Town for nonpayment of taxes thereon, on such terms as they deem advisable; and to execute the appropriate deeds for such property. Except that the Select Board shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Moved and seconded. **Passed**

- H. To see if the Town will vote to authorize the Select Board to dispose of assets with an estimated value of \$1,000 or less without having to place legal ads, the details of these assets to be emailed to an available email list and posted inside and outside the Town Office for bids. This does not include tax acquired property.

Moved and seconded. **Passed**

- I. To see if the Town will vote to apply available excise taxes (vehicle and boat), tax interest, miscellaneous revenue, and other available revenues determined by the Treasurer and Assessors, to lower the commitment.

Moved and seconded. **Passed**

- J. To see if the Town will vote to appropriate **100% of the refund** of Snowmobile Registrations, received annually from the Maine Department of Inland Fisheries and Wildlife, for the improvement and maintenance of trails, on condition that those trails be open to the public, and to be used at the discretion of the Anson/North Anson Snowmobile Club.

Moved and seconded. **Passed**

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- K. To see if the Town will vote to accept the following gifts, grants and funds listed below as provided by the Maine State Legislature, and any other sources, and apply the funds to lower the commitment or benefit the town in such other ways as the Select Board deems reasonable.

Potential Revenues	
Maine Municipal Revenue Sharing	General Assistance Funds
Tree Growth Reimbursements	Veterans Exemption Funds
Homestead Exemption Funds	FEMA Reimbursements
State and Federal Grants	Civil Emergency Funds
State Aid to Education	Any Other Funds or Gifts

Moved and seconded. **Passed**

- L. To see if the Town will vote to apply lien cost revenue to the lien cost expense account.

Moved and seconded. **Passed**

- M. To see if the Town will vote to apply all revenues from the Community Center rentals and donations to the Building Improvement fund.

Moved and seconded. **Passed**

- N. To see if the Town will vote to close the books on December 31, 2025.

Moved and seconded. **Passed**

Article 8

To see if the Town will vote to accept as a gift from the East Parish Housing Ministry the parcel of land in the village center known as the 'Green' and identified in the Assessors' records as Tax Map U-2, Lot 24 consisting of 3.1 acres and described in a deed recorded in the Somerset Registry in Book 2059, Page 18. This conveyance does not include the building.

Explanation: The East Parish Housing Ministry has owned the village green for a few decades at this point. Due to the cost of mowing and maintaining it, EPHM would like to gift the parcel to the Town and the Town would assume the mowing and manage the use of the property. The building on the property is used as the food cupboard. The conveyance of the building to the Town is not part of the article because the Selectmen feel it would encompass acquiring another building requiring maintenance.

Motion made to **amend** the article to read:

To see if the Town will vote to accept as a gift from the East Parish Housing Ministry the parcel of land in the village center known as the 'Green' and identified in the Assessors' records as Tax Map U-2, Lot 24 consisting of 3.1 acres and described in a deed recorded in the Somerset Registry in Book 2059, Page 18. This conveyance does not include the building. **Any entity that is not the town has to sign a lease with the town to occupy the building.**

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Amendment moved and seconded. **Failed**

Original Article moved and seconded. **Passed**

Article 9

To see if the town will vote to change the position of Treasurer, Tax Collector, and Clerk from an elected position to an appointed position, to take effect beginning when each respective current term expires.

Position	Term Expiration
Treasurer	March 2026
Tax Collector	March 2027
Clerk	March 2028

Motion made to **amend** the article to read:

To see if the town will vote to change the position of Treasurer, Tax Collector, and Clerk from an elected position to an appointed position **with a written job description as laid out by MMA and the Board of Selectmen**, to take effect beginning when each respective current term expires.

Motion made to **amend** the article to read:

To see if the town will vote to change the position of Treasurer, Tax Collector, and Clerk from an elected position to an appointed position **with a written job description as laid out by MMA and the Board of Selectmen**, to take effect beginning when each respective current term expires. **Appointments are for 3 year terms.**

Amendment to the Amendment **Withdrawn**

Amendment moved and seconded. **Passed**

Amended Article moved and seconded. **Passed**

Article 10

To see if the Town will vote to raise and appropriate from taxation, **\$136,992** for **Administration** and additional administrative expenses in the current year.

Description	Taxation/Requested
FICA	\$13,500
Medicare	\$3,200
Family Medical Leave	\$2,047
Worker's Compensation	\$6,782
Mileage Reimbursement	\$2,000
Training	\$750
Unemployment Tax	\$100
Postage	\$2,500
Dues	\$3,600
Office Supplies	\$2,300
Admin - Event Security	\$1,500
Miscellaneous	\$5,000

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Audit	\$9,830
Trio Software Renewal	\$12,500
Legal Services	\$8,000
Tax Maps Updates	\$3,000
Town Report	\$1,304
Legal Ads	\$500
Xerox Maintenance & Toner	\$2,300
Water Rent & Hydrant Use	\$6,200
Kennebec Valley Waste Recycling	\$12,579
Large Item Drop off – 2X annually	\$12,500
Cemetery Maintenance	\$1,500
Property & Casualty	\$23,500
Total	\$136,992

Recommended by Select Board and Budget Committee

Motion made to **amend** the article to read:

Kennebec Valley Waste Recycling	\$0
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Amendment moved and seconded. **Failed**

Original Article moved and seconded. **Passed**

Article 11

To see if the Town will vote to raise and appropriate from taxation, **\$2,000** for the **Legal Expenses of Code Enforcement** in the current year.

Description	2024 Budget	Taxation/Requested
CEO Legal	\$2,000	\$2,000

Moved and seconded. **Passed**

Article 12

To see what sum the Town will vote to raise and appropriate from taxation for **Salaries** in the current year.

Description	2024 Budget	Taxation/Requested
Code Enforcement	\$8,300	\$8,550
Deputy-Clerk TC & Treas.	\$3,000	\$3,000
Elections	\$4,500	\$4,500
Assessor Chair	\$5,000	\$5,000
Assessor	\$5,000	\$5,000
Assessor	\$5,000	\$5,000
Selectman	\$4,000	\$4,000
Selectman	\$4,000	\$4,000
Selectman	\$4,000	\$4,000
Town Clerk	\$11,150	\$11,500
Tax Collector	\$15,050	\$15,500
Treasurer	\$11,150	\$15,500
Building Superintendent	\$6,700	\$6,950
Health Officer	\$1,800	\$1,800

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Sexton	\$100	\$100
GA Administrator	\$600	\$650
Town Report Administrator	\$600	\$650
Public Works Director	\$35,000	\$36,050
Total	\$124,950	\$131,750

Moved to raise and appropriate from taxation **\$131,750**, seconded. **Passed**

Article 13

To see if the Town will vote to raise and appropriate from taxation, **\$23,000** for the **Community Center** in the current year.

Description	2024 Budget	Taxation/Requested
Community Center Operating Expenses	\$21,000	\$23,000

Moved and seconded. **Passed**

Article 14

To see if the Town will vote to raise and appropriate from taxation, **\$55,000** for the **Fire Department** in the current year.

Description	2024 Budget	Taxation/Requested
Fire Department	\$57,500	\$55,000

Moved and seconded. **Passed**

Article 15

To see if the Town will vote to raise and appropriate from taxation, **\$5,000** for the **Fire Chief's Salary** in the current year.

Description	2024 Budget	Taxation/Requested
Fire Chief	\$4,400	\$5,000

Moved and seconded. **Passed**

Article 16

To see if the Town will vote to raise and appropriate from taxation **\$3,746** and carry forward the Animal Control Fund Balance of **\$433** for **Animal Control Expenses**, for a **total budget of \$4,179** in the current year.

Select Board and Budget Committee Recommend

Description	Breakdown
Animal Control	\$2,400
FC Animal Shelter Contract	\$1,779
Total Budget	\$4,179
Carry Forward Fund Balance	(433)
From Taxation	\$3,746

Moved and seconded. **Passed**

Article 17

To see if the Town will vote to raise and appropriate from taxation, **\$12,453** for the Anson Madison Starks **Ambulance Service** in the current year.

Description	2024 Budget	Taxation/Requested
AMS Ambulance	\$12,453	\$12,453

Moved and seconded. **Passed**

Article 18

To see if the Town will vote to raise and appropriate from taxation, **\$1,300** for **Street Lights** in the current year.

Description	2024 Budget	Taxation/Requested
Street Lights	\$1,200	\$1,300

Moved and seconded. **Passed**

Article 19

To see if the Town will vote to raise and appropriate from taxation, **\$313,102.78**, appropriate from **LRAP \$33,000**, appropriate from undesignated **Fund Balance \$24,397.22** for a total budget of **\$370,500** for the **Public Works Department** in the current year.

Description	2024 Budget	Appropriation/Taxation
Equipment	\$110,000	\$110,000
Garage	\$20,000	\$20,000
Summer Roads	\$72,500	\$72,500
Winter Roads	\$100,000	\$100,000
Dump Mowing	\$300	\$300
Capital Roads	\$67,678	\$67,700
Total Budget	\$370,478	\$370,500
2025 LRAP appropriation	(\$67,678)	(\$33,000)
Undesignated appropri (FEMA)		(\$24,397.22)
Total Taxation	\$302,800	\$313,102.78

Moved and seconded. **Passed**

Article 20

To see if the Town will vote to raise and appropriate from taxation, up to **\$30,000** for a down payment on an **Excavator** and to finance the remaining balance as the board deems reasonable.

Recommended by Select Board

Explanation: The Board hopes to secure financing for 130k-150k with a down payment of 15k at the best rate possible for a term of 10 years or less. The wording of this allows for flexibility in the board's ability to secure and negotiate best rates and prices at the time of purchase. Estimated future debt service payments will be 15k-30k per year depending on terms and rate.

Moved and seconded. **Passed**

Article 21

To see if the Town will vote to raise and appropriate from taxation, **\$3,042.61** and carry forward the General Assistance Fund Balance of **\$957.39** for **General Assistance Expenses**, for a **total budget of \$4,000** in the current year.

Select Board and Budget Committee Recommend

Description	Breakdown
General Assistance	\$4,000
Total Budget	\$4,000
Carry Forward Fund Balance	(\$957.39)
From Taxation	\$3,042.61

Moved and seconded. **Passed**

Article 22

To see if the Town will vote to raise and appropriate from taxation, **\$2,000** for **Rec Sports and Library Membership** reimbursements in the current year.

Description	2023 Budget	Taxation/Requested
Rec Sports/Library Reimbursements	\$2,000	\$2,000

Recommended by Select Board and Budget Committee

Explanation: This article is meant for reimbursement to any Starks resident who participates in recreation sports provided by other communities at cost. Additionally, residents are permitted to purchase a library card at a library of their choosing and get reimbursed by the Town.

Moved and seconded. **Passed**

Article 23

To see if the Town will vote to raise and appropriate from taxation, **\$4,350** for Third Party requests and **Social Organizations** in the current year.

Description	Budget Committee		Board of Selectmen
Food Insecurity	Winslow Pantry	\$1,500	50/50 Starks-Winslow \$1,500
Red Cross		\$100	\$100
SAP - Farmington		\$0	\$200
Memorial Day Monument Wreath		\$150	\$150
Kennebec Behavioral Health		\$400	\$400
Spectrum Generations		\$500	\$500
KVCAP		\$500	\$500
Madison Public Library		\$500	\$500
Life Flight		\$500	\$500
Taxation		\$4,150	\$4,350

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Motion made to **amend** the article to read:

To see if the Town will vote to raise and appropriate from taxation, **\$4,350** for Third Party requests and **Social Organizations** in the current year.

Description	
Food Insecurity	\$1,500 * Amount split between Starks Food Cupboard and Winslow Food Pantry to be determined by the Board of Selectmen

Amendment moved and seconded. **Passed**

Amended Article moved and seconded. **Passed**

Article 24

To see if the Town will vote to raise and appropriate from taxation, **\$9,787** for **debt service** on the **Sand and Salt Shed** in the current year.

Explanation: Sand & Salt Shed bond pay off date: January 15th 2029

Moved and seconded. **Passed**

Article 25

To see if the Town will vote to raise and appropriate from taxation, **\$10,000**, for the **Fire Department Capital Reserve**.

Description	2024 Budget	Taxation/Requested
Fire Department Capital Reserve	\$10,000	\$10,000

Fire Department Capital Reserve balance December 31st, 2024 - \$56,000

Moved and seconded. **Passed**

Article 26

To see if the town will appropriate up to **\$12,000** from the building improvement fund to improve the entrance to the Community Center off Rt 43.

Moved and seconded. **Passed**

Article 27

To see if the Town will vote to authorize the Board of Selectmen to raise and appropriate from taxation, **\$5,000** to pay for **Unanticipated Expenses** and emergencies in the current year.

Moved and seconded. **Passed**

Article 28

To see if the Town will vote to appropriate from **Undesignated Funds**, **\$50,429.00** to lower the tax commitment.

Explanation: The amount requested in this article represents all the unexpended balances from the 2024 Annual budget.

Moved and seconded. **Passed**

Article 29

To see if the Town wishes to hold the next Annual Town Meeting on March 6th and 7th 2026.

Motion made to **amend** the article to read:

To see if the Town wishes to hold the next Annual Town Meeting on **March 13th and 14th 2026.**

Amendment moved and seconded. **Passed**

Amended Article moved and seconded. **Passed**

Motion made to adjourn at **11:37 AM**, seconded. **Passed**

Respectfully Submitted,



Jennifer A Zweig Hebert
Clerk



Article	Object	Vote	Undesignated/ Surplus	Other	Raised from Taxation	Total
1	Moderator - Barbara Vischer elected, Denis Culley appointed Deputy					
2	Choose Secret Ballot	y				
3	Elect 5 budget committee member	y				
	Danielle Clark, Paul Frederic, Ken Lust, Kevin McGillicuddy, Charlene Pressey					
4	Shall an ordinance entitled "Amendments to the Site Plan Review Ordinance for the Town of Starks" be enacted?	y				
5	Shall an ordinance entitled ""Amendments to the Board of Appeals Ordinance for the Town of Starks" be enacted?	y				
6	"Amendments to the Wireless Communications Facilities Ordinance for the Town of Starks" be enacted?	y				
7	Multiple					
a	Authorize 3/12 spending	y				
b	Taxes due date of commitment - Unpaid taxes at 8% int. /start 60 days from date of commitment	y				
c	Authoriaze TAN for operating exp.	y				
d	Use overlay to cover abatements	y				
e	Refund of overpaid taxes	y				
f	Accept Prepayment of taxes	y				
g	Authorize sale of tax acquired real estate	y				

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h	Dispose of Assets <\$1000	y				
i	Excise, tax interest, etc to lower the commitment	y				
j	100 % of Snowmobile Refund to Anson/North Anson Club	y				
k	Vote to accept gifts, grant etc.					
l	Lien cost revenue applied					
m	Donations Community Center Building Improvement Fund					
n	Close Books 12/31/2025					
8	Accept the Town Green	y				
9	Elected to Appointed	y				
10	General Administration	y				
	FICA	y			\$ 13,500.00	\$ 13,500.00
	Medicare	y			\$ 3,200.00	\$ 3,200.00
	Family Medical Leave	y			\$ 2,047.00	\$ 2,047.00
	Workmen's Comp	y			\$ 6,782.00	\$ 6,782.00
	Mileage	y			\$ 2,000.00	\$ 2,000.00
	Training Workshops	y			\$ 750.00	\$ 750.00
	Unemployment	y			\$ 100.00	\$ 100.00
	Postage	y			\$ 2,500.00	\$ 2,500.00
	Dues	y			\$ 3,600.00	\$ 3,600.00
	Office Supplies	y			\$ 2,300.00	\$ 2,300.00
	Planning Board Event Security	y			\$ 1,500.00	\$ 1,500.00
	Miscellaneous	y			\$ 5,000.00	\$ 5,000.00
	Audit	y			\$ 9,830.00	\$ 9,830.00
	Trio Renewal/Clerk's Package	y			\$ 12,500.00	\$ 12,500.00

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	Legal Services	Y			\$ 8,000.00	\$ 8,000.00
	Tax Map Updates	Y			\$ 3,000.00	\$ 3,000.00
	Town Report	Y			\$ 1,304.00	\$ 1,304.00
	Legal Ads	Y			\$ 500.00	\$ 500.00
	Xerox Machine	Y			\$ 2,300.00	\$ 2,300.00
	Water Rent/Hydrant Use	Y			\$ 6,200.00	\$ 6,200.00
	KVRWC	Y			\$ 12,579.00	\$ 12,579.00
	Large Item				\$ 12,500.00	\$ 12,500.00
	Cemetery Maintenance	Y			\$ 1,500.00	\$ 1,500.00
	MMA Insurance	Y			\$ 23,500.00	\$ 23,500.00
	TOTAL of Article 10			\$ -	\$ 136,992.00	\$ 136,992.00
11	Legal Expenses - CEO	Y			\$ 2,000.00	\$ 2,000.00
12	Salaries	Y				
	Code Enforcement	Y			\$ 8,550.00	\$ 8,550.00
	Deputy - Clerk,TC, Treasurer	Y			\$ 3,000.00	\$ 3,000.00
	Elections	Y			\$ 4,500.00	\$ 4,500.00
	Assesor Chair	Y			\$ 5,000.00	\$ 5,000.00
	Assessor	Y			\$ 5,000.00	\$ 5,000.00
	Assessor	Y			\$ 5,000.00	\$ 5,000.00
	Selectman Chair	Y			\$ 4,000.00	\$ 4,000.00
	Selectman	Y			\$ 4,000.00	\$ 4,000.00
	Selectman	Y			\$ 4,000.00	\$ 4,000.00
	Town Clerk	Y			\$ 11,500.00	\$ 11,500.00
	Tax Collector	Y			\$ 15,500.00	\$ 15,500.00

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	Treasurer	y			\$ 15,500.00	\$ 15,500.00
	Building Superintendent	y			\$ 6,950.00	\$ 6,950.00
	Health Officer	y			\$ 1,800.00	\$ 1,800.00
	Sexton	y			\$ 100.00	\$ 100.00
	GA Overseer	y			\$ 650.00	\$ 650.00
	Town Report Administrator				\$ 650.00	\$ 650.00
	Public Works Director	y			\$ 36,050.00	\$ 36,050.00
	TOTAL of Article 12			\$ -	\$ 131,750.00	\$ 131,750.00
13	CC Operating Expense	y			\$ 23,000.00	\$ 23,000.00
14	Fire Department	y			\$ 55,000.00	\$ 55,000.00
15	Fire Chief	y			\$ 5,000.00	\$ 5,000.00
16	Animal Control	y		\$ 433.00	\$ 3,746.00	\$ 4,179.00
17	AMS Ambulance	y			\$ 12,453.00	\$ 12,453.00
18	Street Lights	y			\$ 1,300.00	\$ 1,300.00
19	Public Works	y				\$ -
	Equipment				\$ 110,000.00	\$ 110,000.00
	Garage				\$ 20,000.00	\$ 20,000.00
	Summer Roads				\$ 72,500.00	\$ 72,500.00
	Winter Roads				\$ 100,000.00	\$ 100,000.00
	Mowing Former Dump				\$ 300.00	\$ 300.00
	Capital Roads				\$ 67,700.00	\$ 67,700.00
	LRAP			\$ 33,000.00		\$ 33,000.00
	Undesignated (FEMA)		\$ 24,397.22	\$ -	\$ -	\$ -
	TOTAL of Article 19	y	\$ 24,397.22	\$ 33,000.00	\$ 313,102.78	\$ 403,500.00

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20	Excavator	y		\$ -	\$ 30,000.00	\$ 30,000.00
21	General Assistance	y		\$ 957.39	\$ 3,042.61	\$ 4,000.00
22	Recreation/Library	y			\$ 2,000.00	\$ 2,000.00
23	Social Organizations	y				
	Food Insecurity				\$ 1,500.00	\$ 1,500.00
	American Red Cross				\$ 100.00	\$ 100.00
	SAP Farmington				\$ 200.00	\$ 200.00
	Memorial Day Fund				\$ 150.00	\$ 150.00
	Kennebec Behavioral Health				\$ 400.00	\$ 400.00
	Spectrum Generations				\$ 500.00	\$ 500.00
	KVCAP				\$ 500.00	\$ 500.00
	Madison Public Library				\$ 500.00	\$ 500.00
	Life Flight				\$ 500.00	\$ 500.00
	Social Organizations - TOTAL	y		\$ -	\$ 4,350.00	\$ 4,350.00
24	Salt Shed	y			\$ 9,787.00	\$ 9,787.00
25	FD Capital Reserve	y			\$ 10,000.00	\$ 10,000.00
26	Building Improvement Fund	y		\$ 12,000.00	\$ -	\$ 12,000.00
26	Unanticipated Expenses	y			\$5,000.00	\$ 5,000.00
27	Undesignated Funds to Lower Taxes	y	\$ 50,429.00			
29	Assets < \$500	Y				
30	Close Books 12/31/2024	Y				
31	2025 Town Meeting (03/13 & 03/14/2026)	y				\$ -
			TOTAL Undesignated & Surplus	Other	Total Taxation	Total Raised & Appropriated minus Suplus to reduce taxation
	TOTALS		\$ 99,223.44	\$ 46,390.39	\$ 748,523.39	\$ 794,913.78

			TOTAL Taxation minus Undesignated (\$50,429) applied to lower taxes (Article 27)	\$ 698,094.39
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Respectfully Submitted:



, Clerk